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Easy 5

1 - Immersive Reader

Microsoft's Immersive Reader is available in One Note, Word, Outlook, Office Lens and Microsoft Teams.

When selected the Immersive Reader fills the entire screen with the text. The text is highlighted as it is read aloud. You can change the background color, text size, and font. There is also the ability to highlight nouns, verbs, and adjectives in different colours or even break up words into syllables to support reading.

Let them use this to have tests read to them as well.

2 - Voice Typing

Google docs

Open a Google Document. Go to Tools > Voice Typing. Click on the microphone when you are ready to type.

Microsoft Word

Open a Word Document. Go to Home > Dictate. Click on the microphone when you are ready to type.

Voice in Voice Typing - Chrome Extension

This extension enables you to use voice typing in any text box on any website. If you have a survey to do, or forms to fill out, this is a great extension for Chrome users.

3 - Colour

Avoid black text on white background – buff or coloured paper is easier to read.

Change the colour of the writing can also help.

4 - Planning Tools

Use PMI planning tables - Plus, Minus, Interesting
Use mind maps for ideas

- Canva templates
- Templates to use online
- Printable mind map template

5 - Use your phone

Our cell phones have built in Accessibility Apps that we can use every day. Get to know what is on your phone!

iOs

Speak Selection lets you select blocks of text to be read aloud

Speak Screen reads entire pages of text

Dictation - Press the microphone button on the bottom-left of the onscreen keyboard

Distracted? Use Safari Reader, press the paragraph symbol (¶) in the upper-left corner of the browser.

Android

Talkback can read aloud text from websites, email

Dictation - press the microphone button in the onscreen Google keyboard, it also has word prediction.

Distracted? Use Interaction - you can disable certain app features

And don't forget to use built in Calendars to keep organised.